



Y's Owl Maclure Co-op, in partnership with the community provides supports and services including employment for adults with development disabilities living in the Ottawa area for over 40 years.

For more information about us visit: www.ysowlmaclure.org

**Internal/External Employment Opportunity
Support Service Facilitator- Owl Learning Centre
Community Day Supports and Services
Full Time Permanent position**

Education: Graduation from a recognized college or university with a diploma or degree in a social services field, such as DSW, CYW, SSW, Psychology, Sociology, or other related studies.

The successful candidate will possess the following qualifications: 1-2 years recent and relevant experience working with individuals with developmental disabilities. Current First Aid & CPR and C.P.I certification. Criminal Record Check. Bilingualism is an asset.

Knowledge & Skills:

- Knowledge of various disabilities
- Solid communication skills both verbal and written.
- Strong interpersonal skills and demonstrated ability to work in a team.
- Ability to motivate and promote individuals to participate in social, recreational, vocational and educational activities.
- Ability to set priorities and use time effectively.
- Demonstrated flexibility, creativity, and sound judgment.
- Computer proficiency in Microsoft Office Suite (Word, Outlook, Excel)

Transportation/Travel: A valid Driver's License, with a **minimum** G2, clean driving record with appropriate insurance.

Key Responsibilities:

- Facilitate and support community participation in social networking, life skills and recreation.
- Provide direct teaching and coaching with the individual in the areas of social skills, communication, vocational, educational and leisure activities.

- Utilize community infrastructure such as transportation services, shopping, libraries, and recreational opportunities.
- Assist individuals in improving and maintaining physical, emotional, and social well being to promote their level of independence.
- Collaborate with families or significant others of their choice to find and use services and supports to meet their goals.
- Function as part of an effective team and support team members in all duties.
- Prepare and participate in the individuals support plan and consistently apply the agency principals to ensure personal outcomes are achieved.
- Consistently follow where appropriate, any Behavioural and Crisis Protocols as documented.
- Adhere to professional and ethical standards and abides by applicable legislation.
- Provide assistance with personal care needs.
- Administer medication.
- Support other relevant duties that may be developed or assigned.

Job Type: Full-time permanent position, 37.5 hrs per week. Salary \$27.79 per hour. Monday to Friday, Benefits include Dental Care, extended health care, life insurance, paid time off.

Application Closing Date: To be considered all interested parties must submit their **Cover letter and Resume** to Sheri Sullivan, Director of Services, sheris@ysowlmaclure.org by **Tuesday, October 22, 2024.**

Y's Owl Maclure Co-op Centre values diversity and is an equal opportunity employer. We encourage applications from all qualified individuals. If you require accommodation during the recruitment process, please let us know.